



SAPEKHATI COLLEGE

Estd.- 1988

P.O.-Sapekhati, Dist.-Charaideo (Assam),

Pin-785692

PROSPECTUS

2024-25

(A NAAC Accredited College)

Website: www.sapekhaticollege.co.in

Email: sapekhaticollege@gmail.com



INTRODUCTION

Sapekhati College is a premier Higher Educational Institution and it is situated in Charaideo district, Assam. The college came into existence on 11th August, 1988 as the outcome of some noble thinking and untiring effort of a group of people and a few educationists of Sapekhati. The college has been trying to fulfill the growing needs of higher education not only its surrounding areas but also a large part of its neighboring states especially Arunachal Pradesh. The college runs two year HS and Four Year Undergraduate Programme (CBCS) in Arts. Sapekhati College is permanently affiliated to Dibrugarh University. The college has been trying hard to provide best services and imparting value based quality education to the students from the day of its establishment. Individual and utmost care is provided to each and every student for all-round development. The teaching faculties are well oriented and committed to deliver the best services for the betterment of the students and every student is professionally guided for a better future. The college was accredited by NAAC and awarded B grade in 2023.

Despite its rural existence Sapekhati College is well connected through road, railways and airways. The college is located at a distance of 18 km from the district headquarter, Sonari and 1.5 km from Sapekhati Railway Station. Dibrugarh Airport is situated at a distance of 70 km from Sapekhati College.



Dr. Hemanta Kr. Baruah. M A. Ph.D.
Principal i/c , Sapekhati College.

VISION OF THE COLLEGE

To provide affordable quality education inculcating values, identify hidden talents and providing the students opportunities to realize their full potential and thereby shape them into future leaders, entrepreneurs and above all human beings.

MISSION OF THE COLLEGE

To foster academic and career success through the development of critical thinking, effective communication, creativity and cultural awareness in a safe, accessible and affordable learning environment.

ACADEMIC INFORMATION

COURSE OFFERED FOR HS COURSE AND FYUGP

Sapekhati College offers Higher Secondary (HS) Course. The students can choose any four (4) elective subjects from the following subjects in addition to two compulsory subjects- English and Modern Indian Language (Assamese).

Economics, Education, History, Political Science, Sociology, Advanced Assamese, Alternative English, Swadesh Adhyayan

Sapekhati College offers Four Year Undergraduate Programme (FYUGP) in Choice Based Credit System from 2023.

According to National Education Policy (NEP), 2020, the college has offered only bachelor's degree courses in Arts from 2023. The following is the broad course structure for Arts Stream under NEP, 2020.

Sl.No.	Category of the course	Course
1	Major Discipline	Major Discipline (Core)
2	Minor Discipline	Minor Discipline
3	Multi-Disciplinary Generic Elective	Multi-Disciplinary Generic Elective in Natural Sciences, Social Sciences and Humanities
4	Ability Enhancement Course	Language (MIL/Regional Language)
5	Value Added Course 2	Health and Wellness, Yoga, Environmental Education/ Science, Digital and Technological Solutions/ Digital Fluency, Understanding India
6	Skill Enhancement Course	
7	Community Engagement (NSS/Adult Education/ Student mentoring/ NGO/Govt. institutions, etc.	
8	Field Based Learning/ Project	
9	Internship	
10	Research Project	
The following Core Subjects (C) for Major Major Assamese Economics Education English History Political Science Sociology		Minor Courses offered by the following departments (Major subject can't be taken as Minor subject) Assamese Economics Education English History Political Science Sociology

Multi- Disciplinary Generic Elective:

Students will have to choose one of the following

- **Social Sciences** : Alternative English, Economics, Education, History, Political Science, Sociology. However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary Level (12th Class) and the discipline which he/she has chosen as Major.

Ability Enhancement Course

- **Language:** MIL/ Regional Language

Value Added Course

- Health and Wellness
- Understanding India

Skill Enhancement Course (SEC)

Notified Subjects to approval of the Dibrugarh University. The college will offer a basket of courses.

Students of Degree Course may simultaneously take up any Add-on Course (Approved by Dibrugarh University) or Certificate Course from among the following:

ADD-ON COURSE

Sl. No.	Title of the Add-on Course	Duration	Department/Cell/Committee
1	Communicative English	60 Hours	English
2	Communicative Assamese Language	60 Hours	Assamese
3	Creative Writings: Resources and Limitations	60 Hours	Research Cell & Anti-Sexual Harassment Committee
4	Weaving and Hand Embroidery	60 Hours	Women Cell
5	Value Education and Spirituality	60 Hours	Education
6	Drama and Recitation	60 Hours	Assamese & Education
7	Travel and Tourism in Assam	60 Hours	History
8	Entrepreneurship Development	60 Hours	Economics

CERTIFICATE COURSE

- Computer Application

- Yoga
- Beautician
- Electrician
- Mobile Repairing
- Motor Cycle Repairing
- Photography
- Knitting, Cutting & Embroidery
- Vermicompost

ADMISSION PROCEDURE

FOR TWO YEAR HIGHER SECONDARY COURSE (ARTS):

The Higher Secondary admission will be conducted through Darpan Portal as per the instruction of **AHSEC**.

FOR FOUR YEAR UNDERGRADUATE PROGRAMME:

The office of the Principal shall issue notification through the college website for admission into FYUGP. Candidates having qualified in HSSLC/ Class 12th Examination are eligible to get admission into Four Year Undergraduate Programme (FYUGP). Application Forms and Prospectus of the college can be downloaded directly from the college website www.sapekhaticollege.co.in. The duly filled forms must be submitted on the date fixed by the college authority. Admission in UG Programme will be held strictly on the basis of merit. A list of the provisionally selected candidates will be prepared by the admission committee after thorough scrutiny of the forms and documents. Sapekhati College adopts the State Govt's Reservation Policy in admission process. A few seats may be allotted in HS and UG level to the students having outstanding performance in the field of Sports and Culture. There is provision for reservation of seats for differently abled person as per Government Rule. A few seats may be allotted for the sons/daughters of the employee of Sapekhati College in the academic programmes. Students who have passed the qualifying examination earlier than the current year must submit a gap certificate specifying the cause/ details of engagement during the period from the competent authority.

ORIGINAL DOCUMENTS REQUIRED FOR VERIFICATION

1. Admit Card of HSSLC or equivalent examination
2. Marksheet of HSSLC or equivalent examination
3. Pass Certificate of HSSLC or equivalent examination
4. Other relevant certificate (Caste, Culture, Sports etc.)
5. Original Income Certificate (if applicable)
6. Gap Certificate (if applicable)

FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP) IN CBCS (ARTS)

Undergraduate programmes will include the following

- (i) UG Certificate Programme: UG Certificate programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/ Discipline) after securing the requisite 44 Credits on completion of Semester II if, in addition, they complete one work based/ skill based vocational course/ internship of 4 Credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.
- (ii) UG Diploma Programme: UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/ Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based/ skill based vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.
- (iii) Three Year UG Degree Programme (BA, B.Sc, B.Com and Bachelors in other disciplines) with single/ double major: Students who wish to undergo a 3- year (6 semester) UG Programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of 132 credits. Provision of double Major shall be implemented in due course of time.
- (iv) Four Year UG Programme with honours (BA, B.Sc, B.Com and Bachelors in other disciplines) with single/ double Major: Students who wish to undergo a 4- year (8 semester) UG Programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.
- (v) Four Year UG Programme with honours with Research (BA, B.Sc, B.Com and Bachelors in other disciplines) with single/ double Major: Students who wish to undergo a 4- year (8 semester) UG

Programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

EXAMINATION AND EVALUATION:

1. Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
2. There shall be 20% marks for in-semester assessment and 80% marks for End-Semester Examination in each course during every semester.
3. The 20% marks allotted for In-Semester Assessment in each course shall be based on the following:
 - (a) One Internal Examination (Sessional Examination): 50% of the marks allotted for In-Semester Assessment.
 - (b) Others (any one or more)- Seminar Presentation/ Assignment/ Group Discussion/ Quiz/ Viva-Voce: 50% of the marks allotted for In-Semester Assessment.

SEMESTER DURATION:

- (i) Odd Semesters: July—December (including end-semester examinations and semester breaks)
- (ii) Even Semester: January—June (including end-semester examinations and semester breaks)

CREDIT DISTRIBUTION FOR 1st SEMESTER

Semester	Course(Lecture+ Tutorial+ Practical) (L+T+P)	No. of Courses	Credit per Course	Total Credit
1 st Semester	Major(Core)	1	4	4
	Minor	1	4	4
	Multi- Disciplinary Generic Elective Course	1	3	3
	AEC-Language (MIL/Regional Language)	1	4	4
	Value Added Course 1 Understanding India	1	2	2
	Value Added Course 2 Health and Wellness	1	2	2
	Skill Enhancement Course	1	3	3
Total			22	

IDENTITY CARD AND BADGE:

An Identity Card and a Badge will be issued to each student by the college at the time of admission. In the event of loss or damage of card or badge, a duplicate one will be issued from the office of the Principal on payment of Rs. 100.00 (one hundred) only for the same.

COLLEGE UNIFORM:

College uniform is mandatory for all the students and without uniform will not be allowed to enter in the college premises.

UNIFORM FOR BOYS: White Shirt and Black Pant with Black Shoes and Black Shocks.

UNIFORM FOR GIRLS: White Kurta- Pyjama and Pink coloured dupatta with Black shoes and white Shocks.

IMPORTANT RULES AND REGULATIONS TO BE FOLLOWED BY THE STUDENTS:

1. Students must show a decent behaviour towards the teacher and staff of the college and also a gentle behaviour to the seniors and fellow students.
2. During college hours students must wear college uniform with Badge and they must carry the Identity Card with them.
3. Students must take proper care of the property of the college and students found involved in destroying college property will be punished.
4. Students should maintain silence in classroom, laboratory, library and academic meetings and functions.
5. Students must maintain discipline in all academic and non-academic activities.
6. Ragging is strictly prohibited inside the college campus and hostel. Students found involved in such activities will be expelled from the college immediately.
7. Prior permission from the authority of the college will be required for organizing functions, picnic, educational excursions or any other entertainment programme.
8. Students must keep their mobile phone in switch off or silent mode.
9. All kinds of toxicants are strictly prohibited inside the college campus.
10. A student having two wheeler must have Driving License. They will not be allowed to enter the college campus without Helmet and relevant documents of their vehicle.

ATTENDANCE:

Regular attendance in class is compulsory for all students. The minimum attendance should be 80% of the classes held in each subject in an academic year. Students below 80% attendance in class will be treated as non-collegiate and they will be eligible to appear in the examination only after payment of a non-collegiate fees. The students with attendance below 60% will be debarred from appearing in the End-Semester Examination and treated as discollegiate.

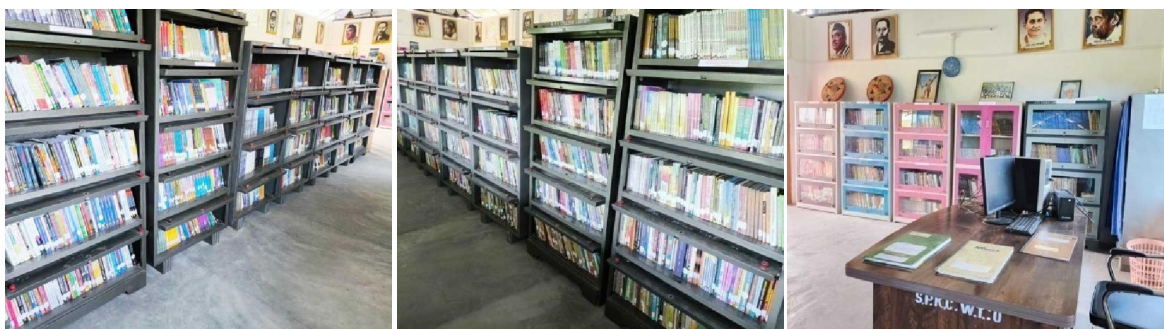
AWARD TO MERITORIOUS STUDENTS:

1. The "Pranat Chetia Memorial Award" is awarded to the one who secures 1st class with highest mark having Honours in Education. It comprises a cash of Rs. 3000/-, a 'Certificate of Appreciation' and a Gamocho. It is instituted by Mrs. Tulumoni Chetia, Head of the Department of Education of the College in memory of her brother.
2. An award is given to a student who secures highest mark having Honours in Assamese. The award is instituted by Mrs. Tulika Changmai, Head of the Department of Assamese of the college.

CO-CURRICULAR AND EXTENSION ACTIVITIES:

The 'College Week' is observed every year in the college. Students are encouraged to participate in various cultural activities. The college provides all basic facilities for sports and career development. Many students of Sapekhati College have been able to show their performance in sports and cultural activities.

LIBRARY:



The College has a Central Library with a collection of 5800 books. The library subscribes a quite a good number of journals, reference books, newspapers, quarterly magazines and other magazines also. Moreover, each Department of the College has own Departmental Libraries with a good number of text books and reference books which provides a good opportunity for the students. The College has Internet facility and the Library of automation under SOUL system.

RULES OF THE LIBRARY:

The students of the College should observe the following rules:

1. Library Cards are issued by the Librarian. The students of HS Class are eligible for the number of 1 Card and the students of the Undergraduate Course are eligible for the number of 2 Cards.
2. One book is issued against one card.
3. A student can borrow a book for maximum of 6(six) days.
4. A borrower will be responsible for any damage or loss of books in his/her possession.
5. A student has to pay a fine of Rs. 2/- (rupees two) only per day if he/she fails to return the books on due date.
6. Students should maintain perfect order and silence in the library.
7. The Library Card is not transferable.

HOSTEL FACILITY FOR GIRLS:

Hostel facility is available only for girls. The two storied hostel can accommodate 40 Nos. of boards. The hostel is equipped with toilets, running water facilities with uninterrupted power supply round the clock.

Hostel seats are allotted on the basis of merit and preference will be given to the students residing far away from the college.

INFRASTRUCTURE:

The College has following physical infrastructure:

- ❖ Central Library
- ❖ Departmental Libraries
- ❖ Smart Classroom
- ❖ Departmental Laboratory
- ❖ Conference Hall and Auditorium
- ❖ College Canteen
- ❖ Hostel for Girls

CANTEEN:

The College has a well equipped canteen for students, teachers and other employees where hygienic and non-spicy food is provided.

STUDENTS' UNION:

Sapekhati College Students' Union is the general body of the College. In every year a Students' Union is formed to promote welfare of the students. The Union functions under the guidance of Teacher in-charge appointed by the Principal i/c.

SMART CLASSROOM:

The College has 3 or 4 smart classrooms to cater to the growing needs of teaching and learning pedagogy. The rooms are well-equipped with Computers, Power-Point Projector, Digital Board, Lectern and seating facilities.

SPORT FACILITIES:

The College provides the sports facilities for the students. Indoor games like Table Tennis, Badminton, Chess, Carom etc. and Outdoor game facilities are provided. Sometimes coaching is arranged for the students by expert coach.

COLLEGE MAGAZINE:

Anweshan: Annual magazine published by the Students' Union of the College.

DEPARTMENTAL WALL MAGAZINE:



Each Department of the College publishes its own wall magazine twice in a year in which students get an opportunity to express their creative writing in different areas.

NSS UNIT:

The College has an NSS unit. Currently, Mrs. Tulika Changmai, HoD, Department of Assamese is serving as Programme Officer of the NSS unit. Through this NSS unit, students can participate in different social services, field activities, different awareness programmes and camps which helps to develop the personality of the students through community service. It helps to create an awareness among the students to develop a sense of responsibility.

COMMITTEES, SOCIETIES, CENTRE AND CELLS:

The College has following Committees, Societies, Centres and Cells for smooth conduct of the college administration.

- Internal Quality Assurance Cell (IQAC)
- Rashtriya Uchchar Shiksha Abhiyan (RUSA)
- Internal Monitoring Committee
- Grievance Redressal Cell
- Anti-Ragging Committee
- Women Cell
- Internal Complaints Committee
- Career Counseling and Placement Cell
- Research Cell
- Village Adoption Committee

- Examination Committee
- Admission Committee
- Routine & Prospectus Committee
- Library Committee
- College Campus Development Committee
- OBC Cell
- ST/SC Cell
- Sports Cell
- National Service Scheme (NSS)
- Red Ribbon Club
- Eco Club

EXTENSION ACTIVITIES:

- **Co-Operative Society:** The college has a Cooperative Society to inculcate the habit of thrift among the students and to make them aware about the benefits of savings.
- **Adopted Village:** The College has adopted Ouguri Shyam Gaon for socio-economic development support to the village. It has been carrying out various activities in the village. Mr. Tridip Kr. Phukan and Mr. Maniram Gogoi have been working as the joint Co-ordinator of this project.
- **News Bulletin:** The College releases its News Bulletin which documents the performance of every department and the developments and achievements of the College.

MoU:

The College has signed in MoU with Sonari Commerce College, Sonari for faculty and student exchange programme. It has also signed with Baregaon High School. The College has signed in MoU with AMTRON for services agreement for special services---(i) Existing Final Year Students and (ii) New Degree Apprenticeship Programme by HEI.

The Department of Education and the Department of Assamese have signed in MoU respectively with the Department of Education and Assamese , Sonari College for faculty and student exchange programme.

K.K.HANDIQUE STATE OPEN UNIVERSITY STUDY CENTRE:

Sapekhati College has been running a study centre under K.K.Handique State Open University since 2012. Under this study centre students can pursue BBP, B.A., BCA and Diploma in Mass Communication through distance mode. Mr. Barun Saikia, Vice Principal is serving as the Course Co-ordinator of this study centre.

DISTANCE EDUCATION:

Sapekhati College is also providing Three Year Degree Courses of Dibrugarh University through distance mode in the following subjects: Assamese, Economics, Political Science and Sociology.

Other Subjects:

General English, Assamese (MIL) or Alternative English (in lieu of MIL), Environmental Studies, Elective Language (Assamese), Education, Political Science and Sociology.

Co-ordinator: Dr. Hemanta Kumar Baruah. Principal i/c
Sapekhati College
Mobile No.: 9678316844

PRINCIPAL, VICE-PRINCIPAL, TEACHING AND NON-TEACHING STAFF

Principal i/c : Dr. Hemanta Kumar Baruah, M.A, Ph.D

Vice-Principal: Shri Barun Saikia. M.A

FACULTY MEMBERS:

Department of Assamese:

1. Dr. Hemanta Kumar Baruah, M.A., Ph.D.(Principal i/c)
2. Mrs. Tulika Changmai (HoD), M.A. SET
3. Dr. Bijumoni Dutta, M.A., NET, Ph.D.
4. Mrs. Debashri Saikia (Contractual), M.A.

Department of Economics:

1. Dr. Chandra Borah (HoD), M.A., Ph.D.
2. Mr. Bipul Kumar Gogoi, M.A.
3. Mrs. Anjali Saikia, M.A., SET

Department of Education:

1. Mrs. Tulumoni Chetia (HoD), M.A., SET.
2. Miss Latumoni Gogoi, M.A., L.L.B.
3. Dr. Dipankar Malakar, M.A., NET, SET, Ph.D.

Department of English:

1. Dr. Ritamoni Chutia (HoD), M.A., M.Phil., Ph.D.
2. Mr. Abhijit Dutta, M.A. SET

Department of History:

1. Mrs. Jira Prova Borah (HoD), M.A.
2. Mr. Tridip Kumar Phukan, M.A.

Department of Political Science:

1. Mr. Barun Saikia, M.A.(Vice-Principal)
2. Dr. Atul Chandra Gogoi (HoD), M.A., Ph.D.
3. Mr. Diganta Gogoi, M.A.

Department of Sociology:

1. Mr. Ranjan Gogoi (HoD), M.A.
2. Mr. Maniram Gogoi, M.A., NET

Non-Teaching Staff:

1. Mr. Dugdha Sharma (Sr. Office Assistant)B.A.
2. Mr. Utpal Baruah (Sr. Office Assistant) B.A.
3. Mrs. Swabnam Chetia (Jr. Office Assistant) B.A.
4. Mr. Gopal Rajkonwar (Jr. Office Assistant cum Computer Operator B.A (Contractual)

Grade IV:

1. Mr. Rupa Baruah
2. Mr. Jatin Borgohain

Library:

1. Mrs. Juri Phukan (Library Assistant)
2. Mr. Binud Paul (Library Bearer)
